

BOYCEVILLE COMMUNITY EDUCATION EXPECTATIONS AND AGREEMENTS

By completing registration, I certify that I have fully read, understand and will agree to the terms outlined below:

Class Fees and Payments

Participation is on a first-come, first serve basis and classes may fill quickly. Refunds will be issued when requested at least three business days before the class starts. Full refunds will be issued if a class is cancelled due to low enrollment. Fees must be paid in full at the time of registration. To find out if your site offers scholarships and request a scholarship please contact your community education director

Behavior Expectations & Discipline

Participating in community education programs is an opportunity that is extended to all youth. Students are expected to behave appropriately during the program. A student may be asked to take a "time out" from an activity if he or she is misbehaving or acting inappropriately. If the problem is severe or persistent (continuing after warning(s) have been given), the student will not be allowed to participate until other arrangements are made including the possibility of suspension, parent conference or loss of privileges. Parents are notified by phone if we are having problems with their child.

All children participating in programs are expected to follow the rules for behavior when in class. All students are given three chances. First referral, we will speak to student. Second referral, we will talk to student along with a call to the parent/guardian. Third referral, they will be removed from the program. Depending on the reason for referral, a student may receive two or three strikes on the first referral.

Any student engaging in physical threats, violence, bullying, or hazing will result in immediate removal from the class. In serious situations, law enforcement may be called.

Note: Community education activities may led by staff who are not trained to handle students with behavioral plans. If the student will need accommodations, parents or other adults may be asked to attend with the student. The school district is not responsible for providing additional support for these programs.

Photo and Media Agreement

I understand that my child may be in **videos or photographs** representing Boyceville Community Education programs. Photos/images may appear in newsletters, promotional brochures, on program websites and program materials. Participants have the right to change their consent or opt out by sending a written request to the community education director.

Survey Release

I give permission for my child to participate in **informational surveys** regarding the services provided by Boyceville Community Education programs. Participants have the right to change their consent or opt out by sending a written request to the site coordinator.

Weather Cancellation Policy

If the district closes schools due to inclement weather, community education classes are also canceled.