

# TERMS, CONDITIONS, AND SCHOOL BOARD POLICY

## 7510 - USE OF DISTRICT FACILITIES

The Board of Education believes that the school facilities of this District should be made available for community purposes, provided that such use does not infringe on the original and necessary purpose of the property or interfere with the educational program of the schools and is harmonious with the purposes of this District.

The Board will permit the use of school facilities when such permission has been requested in writing by a responsible, individual, organization or a group of citizens and has been approved by the District Administrator.

District facilities shall be available for the below-listed uses. When there are competing interests for the use of facilities, approval will be given according to the following priorities:

- A. uses directly related to the schools and the operations of the schools
- B. uses and groups indirectly related to the schools
- C. meetings of employee associations
- D. uses for voter registration and elections
- E. departments or agencies of government
- F. community organizations or groups

The use of District grounds and facilities shall not be granted for any purpose which is prohibited by law.

### Recreational Activity

Any outside party using District facilities for recreational activity must complete a "Facility Use Request" form prior to such usage.

"Recreational activity" includes any indoor or outdoor physical activity, sport, team sport, or game, whether organized or unorganized, undertaken for the purpose of exercise, relaxation, diversion, education, or pleasure.

"Outdoor activity" includes hunting, fishing, trapping, camping, picnicking, exploring caves, nature study, bicycling, horseback riding, bird-watching, motorcycling, operating an all-terrain vehicle, ballooning, hang gliding, hiking, tobogganing, sledding, sleigh riding, snowmobiling, skiing, skating, water sports, sight-seeing, rock-climbing, cutting or removing wood, climbing observation towers, animal training, harvesting products of nature, sport shooting, or similar outdoor game, sport, or educational activity.

Should all or any part of the District's community be struck by a disaster, the Board shall make District grounds and/or facilities available, at no charge, for the housing, feeding, and care of victims or potential victims when requested by local, State, or Federal authorities. The District Administrator should meet with the Dunn County Emergency Planning and Communications Department to establish a disaster preparedness plan in order to ensure that proper procedures are established to minimize confusion, inefficiency, and disruption of the educational program.

No liability shall attach to this District, any employee, officer, or member of this District specifically as a consequence of permitting access to these facilities.

120.13(17), Wis. Stats.

895.523, Wis. Stats.

Revised 4/15/13

## FEE SCHEDULE FOR USE OF FACILITIES

1. School district organizations such as Booster Clubs, Sports Clubs, FFA Alumni, Drama Boosters, etc. whose sole purpose is to raise funds to contribute back to the school district sponsored activities, may use the facilities with no use fee charged. These organizations, however, will be responsible for 50% of the actual costs incurred for custodial services and also cooks services if the kitchen is used. When community-wide activities, such as Cucumber Fest occur and the school district would normally participate, user fees will not be charged. To determine appropriate fees for requests for building use the District Administrator or designee will consider the purpose of the event and how the funds raised are used and/or where they are donated.

2. Clubs and organizations such as Boy/Girl Scouts or 4-H who want to use space only to hold a meeting during hours when a Custodian is normally on duty will not be charged a user fee or a custodial fee.

3. Other organizations who use the facilities for their own purpose and whose funds are not returned to the school district programs such as county-wide 4-H, churches, and similar organizations will be charged for actual custodial costs, cook costs, plus for the use of the facilities according to the following schedule:

Commons - \$45.00      Gymnasium -\$100.00    Classroom - \$35.00      Concession Stand -\$35.00    \*Kitchen -\$50.00

These costs are for up to four (4) hours of use. Additional fees will be charged in four (4) hour increments.

\*When the Kitchen is used, a Cook must be hired to coordinate and supervise the use of the Kitchen with actual costs for that employee reimbursed to the District. Instead of hiring a cook an organization can choose to make a \$75.00 cleanup deposit. If following the use, the kitchen is cleaned and items used are returned to their proper spaces, etc. the deposit will be refunded.

4. Organizations may also be required to provide proof of liability insurance as a part of this application process.

5. There is no charge for the use of the school park. It is open to the use of all residents except when school is in session or when school activities are scheduled at the park or the adjacent athletic field. If groups using the park wish to have access to athletic field restrooms, a \$15.00 fee for cleaning will be charged.

## **SUPERVISION OF MINORS**

If any person under the age of eighteen participates in the activity, the group shall provide adequate adult supervision and secure appropriate permission from participating minor's parent or guardian.

## **ASSUMPTION OF RISK**

The group assumes all risk associated with the activity engaged in while on School District premises and has appropriately informed all participants of the risk associated with the activity.

## **STATEMENT OF LIABILITY**

The group bears sole responsibility for any injury or death that occurs to any participant in the activity and the District has no duty to provide for the safety of the said participants. The group will hold harmless the School District from any liability for damage to any person or property in or on the School District premises from any cause whatsoever. All persons groups using school facilities shall be responsible for the proper supervision, control, and accommodation of persons attending the activity. The applicant will be responsible for the preservation of order.

The District warrants that all equipment is in good working condition to the best of the District's knowledge and that any know defect or hazard has or will be communicated to the group as soon as it is known to the person or group.