

SUBJECT: BUS PASSES

December, 2017

When requesting to have your child(ren) dropped off or picked up at a different location, **it is imperative to always** include the address of the drop off/pick up site. Refer to example below:

(We cannot rely that any driver, and especially substitute drivers, know the location of stops by name of student and/or other residences.) Also, we can only honor requests if the bus has available seating.

Name of Student(s): _____

Destination: _____ Address: _____
(Name of person at drop off or pickup site)

Bus number & bus driver name to above address: _____

Date(s) needed: _____ PM _____ AM _____

Parent Signature: _____

SUBJECT: BUS PASSES

December, 2017

When requesting to have your child(ren) dropped off or picked up at a location other than the routine daily location, **it is imperative to always** include the address of the drop off/pick up site. Refer to example below:

(We cannot rely that any driver, and especially substitute drivers, know the location of stops by name of student and/or other residences.) Also, we can only honor requests if the bus has available seating.

Name of student(s): _____

Destination: _____ Address: _____
(Name of person at drop off or pickup site)

Bus number & bus driver name to above address: _____

Date(s) needed: _____ PM _____ AM _____

Parent Signature: _____